

Batley Multi Academy Trust Scheme of Delegation - Adopted September 2021

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Decision-Makers/Role	Members	Trustees	CEO	LGB	Headteacher	
Strategy and Leadership						
Strategy	Set strategic objectives of the Trust		A	R	C	C
	Set strategic objectives of the Academy		A	S	R	R
	Develop the character, mission & ethos of the Trust		A	R	I	C
	Develop the character, mission & ethos of the Academy		A	S	R	R
Scrutiny	Scrutiny: Performance - review & challenge progress of the Trust against its strategic objectives and KPIs		A	R	I	S
	Scrutiny: Ethos - operation of the Trust & the Academy against the agreed character, mission & ethos		A	R	I	S
	Setting trust wide procurement policies (for suppliers including auditors, HR and payroll providers and solicitors) in accordance with the Funding Agreement, Academy Trust Handbook and the Trust's procurement policy		A	R	S	R

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Decision-Makers/Role	Members	Trustees	CEO	LGB	Headteacher
Compliance		A	R	R	S
		A	R	S	S
		A	R	R	S
Registers		A	R	R	S
		A	R	S	S
Appointments	A	R	S		
				A/R	S

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Appointment of Governance Professional - Board of Trustees		A/R	S		
Appointment of Governance Professional - Local Governing Board			C	A/R	S
Policies		A	R	S	S
Committee Delegations		A	R	I	I
Training		A/R	S		
Training programme for Governors		R	S	A	S
Education and Leadership					

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Academy Performance		A	R	S	A
		A	R	I	I
		A	R	R	S
		A	R	A	R
		A	R	A	R
Student Issues		I	I	A	R
			S	A	R

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Safeguarding	Ensuring each Academy has appointed a Designated Safeguarding Lead, ensuring compliance with statutory guidance and maintenance of single central record		A	R	A	R
Stakeholder Engagement	Promoting partnership work between parents/carers and the Academy (including undertaking consultation with students, parents/carers and other stakeholders and ensuring that such feedback is used to support the development of best practice and to promote the quality of the overall student experience)			S	A	R
Academy Calender and Opening Hours	Setting term dates		A	S	R	S
	Academy Hours -setting the opening and closing times for the Academies		I	S	A	R
Admissions	Set admissions policy		A	R	I	C
	Admissions Decisions			I	A	R

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Ofsted	Ofsted Inspections Trust Support: (1) Trustees will liaise with Ofsted where the Trust is inspected and will assist with an Academy inspection. (2) The CEO will ensure Trust is prepared for inspection and manage the process from a Trust perspective where the impact of the Trust is under review (3) The CEO will support LGBs and Headteachers for individual Academy inspections		A	R	A	R
	Ofsted Inspections: Academy Level			R	R	
Financial						
Appointments	Appointment of Audit and Risk Committee		A	S	I	I
	Appointment of Accounting Officer and Chief Financial Officer		A/R			
	Recommend appointment of External Auditors to Members	A	R	S		
	Appointment of Internal Auditors	A	R	S		
	Agreeing a funding model across the Trust and develop an individual funding model for the Academies so as to secure the Trust's financial health in the short term and the long term		A	R	I	I

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Funding Model and Budget	Formulating and setting the Trust wide budget	A	R			
	Formulating and determining the proportion of the overall budget to be delegated to each Academy (including uses of contingency funds/balances)	A	R			
	Expenditure and ensuring delivery of Annual Budgets	A	R	A	R	
Financial Delegation	Establishing of policies and procedures to ensure compliance with the Trust's financial and reporting requirements	A	R	R	S	
Investments	Agreeing the investment policy in line with the Academy Trust Handbook and the Scheme of Financial Delegation	A	R			
Pupil Premium	Reviewing and challenging the value for money/ ROI of the Pupil Premium in terms of educational outcomes and narrowing the achievement gap	A	R	A	R	
Appointments	Appointment of CEO	A/R				
	Appointment of Headteacher at each Academy	A	R	R		
	Appointment of cross-Trust staff (in line with recruitment policy)	A	R	I	I	
	Appointment of Academy SLT (excluding Headteacher)			S	A	R
	Appointment of Data Protection Officer	A	R			
	Dismissing CEO (in accordance with the Trust disciplinary and capability policies)	A/R		I	I	

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Dismissals		A	R	I	I
		A	R	R	
			S	A	R
Policies and Terms & Conditions		A	R	C	I
		A	R	I	R
		A	R	C	S
		A	R	C	C
Procurement		A	R	R	R
			I	A	R
Central Services		A	R	I	I
		A	R	I	C

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Arranging insurance for the Trust		A	R		
Premises and Assets		A	R	C	
		A	R	C	
		A	R	C	C
Media and PR		A	R	C	
		A	R		R